

CAMP  LONE STAR
LUTHERAN OUTDOORS MINISTRY OF TEXAS

December 6, 2017

Dear Friend in Christ Jesus, our Lord,

Camp Lone Star has been serving the Lord in Texas outdoors ministry for 76 years! We are seeking to grow our team to better live out our mission of **providing a place of outreach and renewal in the midst of God's creation and among His people**. We are looking for passionate individuals who strive for excellence to transform lives for the Kingdom of God. If that sounds like you, we would love for you to apply to join our team!

HOW TO APPLY

To apply, first review the job description and prayerfully consider God's calling for you. Next, simply fill out the application and submit it along with your resume and a cover letter to aaronl@lomt.com.

We pray God's blessing for you during this process and look forward to visiting soon!

In Christ Alone,



Aaron Littmann, DCE
Chief Executive Officer



LUTHERAN OUTDOORS MINISTRY OF TEXAS

DIRECTOR OF MINISTRY OPERATIONS

JOB DESCRIPTION

A Mission of Outreach and Renewal

OVERVIEW

The Director of Ministry Operations is to serve LOMT by carrying out the Mission and Core Values. This position is responsible to assist with vision activation, program development and implementation, staff recruitment, guest group services and other duties designed to foster an intentional environment of Christian community. This full-time position reports directly to the Chief Executive Officer.

RESPONSIBILITIES

- **Committed to outreach and renewal in the midst of God's creation and among His people.**
- **To daily live out our Core Values**
- Assist in vision activation and program development and implementation in collaboration with CEO
- Responsible to assist in training, equipping, scheduling, supervising, evaluating and walking alongside Program Team members
- Serve as a liaison to contracted Kitchen Team members
- Responsible to partner with the Marketing Coordinator to lead a strategic communication plan for Summer and Directed Retreat programs.
- Assist in staff recruitment, programming and operations of the Summer Camp Ministry
- Willing to assist and perform facility cleaning and preparation
- As a LOMT/CLS Team member, willing to assist in any task that will further our Mission and live out our Core Values for the transformation of lives through adventure

JOB COMPETENCIES

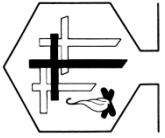
- Demonstrates a servant's heart with integrity, joy and enthusiasm
- Ability to develop trusting relationships and walk alongside individuals
- Teachable spirit, self-motivated to learn new processes
- Proficient in MS Office/Google software
- Excellent communication (both written and verbal) skills

JOB QUALIFICATIONS

- Has a personal, growing, relationship with Jesus Christ
- Is a member in good standing of The Lutheran Church-Missouri Synod either as an individual or as a member of one of its congregations
- Ability to train, lead and supervise full time, part time, and summer staff members and volunteers
- Education: Bachelor's degree or at least 4 years of job-related experience
- Certifications/Licensing (or willing to attain): CPR/First Aid/AED and Lifeguard
- Physical Demands: High physical engagement with youth and adults

SALARY AND BENEFITS

- Commensurate with position, education, and experience as per the Lutheran Outdoors Ministry of Texas Personnel Manual and salary structure.



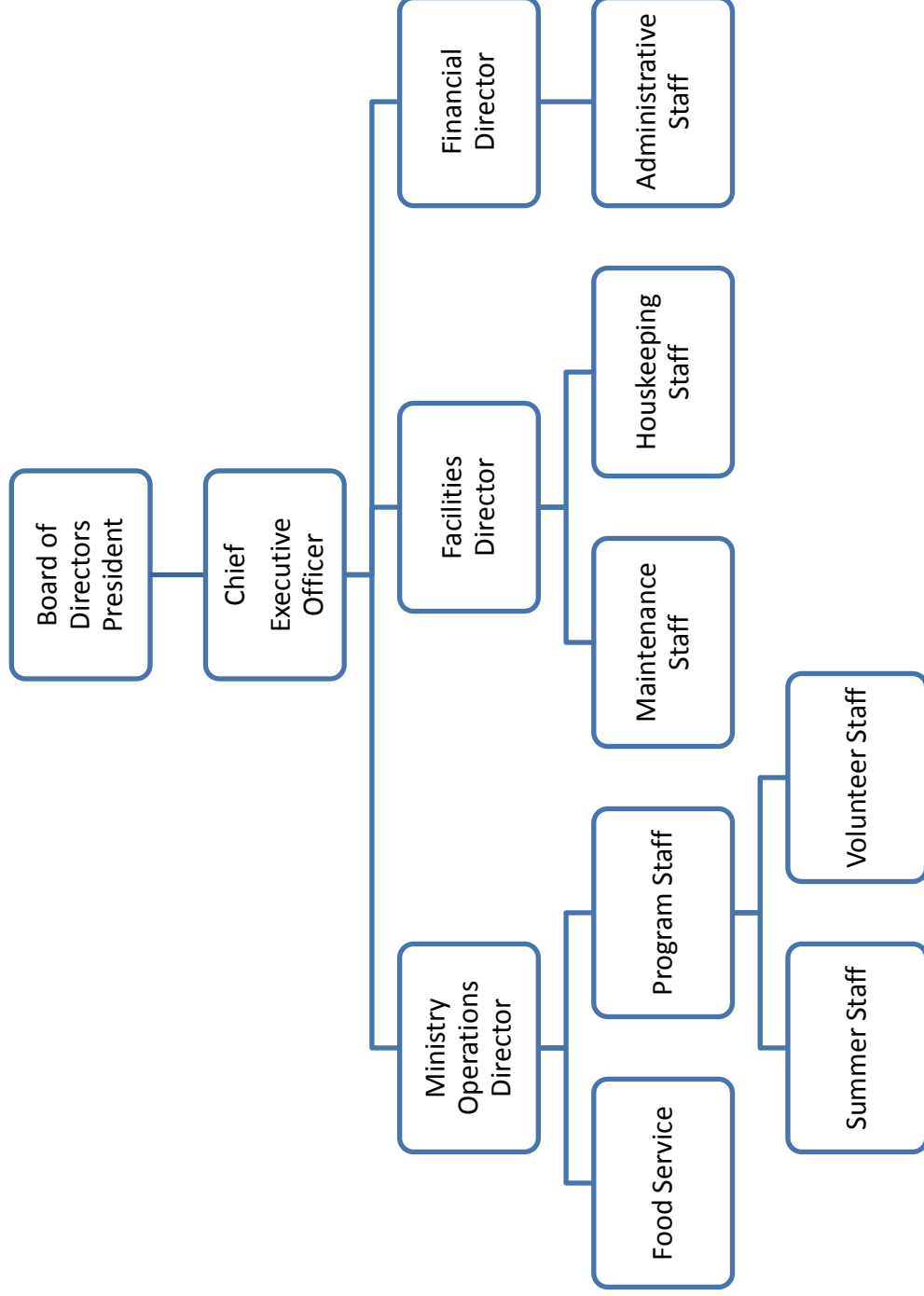
LUTHERAN OUTDOORS MINISTRY OF TEXAS

ORGANIZATIONAL STRUCTURE

A Mission of Outreach and Renewal

OVERVIEW

We are on a mission of outreach and renewal in the midst of God's creation and among His people.



CAMP LONE STAR

LUTHERAN OUTDOORS MINISTRY OF TEXAS

FULL-TIME STAFF APPLICATION

Name: _____ Application Date _____
Last First Middle (Maiden)

Cell Phone #: _____ Best time to call you: (times & days) _____

E-mail address: _____

Address: _____
Street City State Zip

Social Security No.: _____ Driver's Lic. No. _____ State: _____ Type: _____

Gender: M F Church Membership _____ Denomination _____ Rostered _____
(Congregation, City, State)

Birthdate: ____/____/____ Pastor's Name _____ (Opt.) Spouse Occupation _____

Are you legally eligible to seek employment in the U.S.? ____ Yes ____ No (Opt.) Dependent Children's Ages _____

EDUCATION STATUS

College/Seminary	City/State	Major	Year(s)	Degree Earned
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

EMPLOYMENT

Company/Organization	Supervisor Name	Job	City, State, Zip	Phone#
Present Position				

Past Employment -- List past four employers				
1. _____				
2. _____				
3. _____				
4. _____				

Have you ever been convicted of a child abuse or sexual abuse offense? _____ if yes, explain: _____

Have you ever been convicted of a felony or misdemeanor? _____ if yes, explain: _____

Have you previously worked at a camp? _____ If so, where? _____

Do you have any impairment which might limit or affect your performance of any or all activities at camp? _____ If so, describe: _____

SKILL/INTEREST OVERVIEW: Below are 8 categories of camp related skills. You may have experience, skills and interests in activities in one or more of these categories. Please LIST all of the activities in each category that you have experience, skill and interest in, and DESCRIBE those experiences, skills and interests. **It is not required that you fill something in for each category. Use additional sheet if needed.**

Camping/Adventure Leader/Horses	
Activities	Describe Any Experience, Skills, Interests
Sports/Games/Crafts	
Activities	Describe Any Experience, Skills, Interests
Leadership & Interpersonal Skills	
Activities	Describe Any Experience, Skills, Interests
Music	
Activities	Describe Any Experience, Skills, Interests
Christian Education/Instruction	
Activities	Describe Any Experience, Skills, Interests
Kitchen/Food Service	
Activities	Describe Any Experience, Skills, Interests
Office	
Activities	Describe Any Experience, Skills, Interests
Maintenance	
Activities	Describe Any Experience, Skills, Interests

Why do you seek this position at Lutheran Outdoors Ministry of Texas?

Give a brief statement of your personal faith and how you would share it.

Pick one word from each pair that best describes you. Circle one word in each pair.

Systematic – Random Spontaneous – Analyzer Decisive - Submissive Reserved - Enthusiastic Independent - Sociable Rigid – Flexible

Describe something you accomplished that really gave you a sense of satisfaction.

Tell me about something you tried and failed at.

How did you respond to the failure?

Would your previous employers rehire you? _____ Explain _____

Have you ever been fired from a job? _____ If so, what was the probable reason? _____

How many times have you been late for work in the past year? _____

Are you on parole or under court-mandated probation? _____ Do you currently use any illegal drugs? _____

What do you consider to be an acceptable level of alcoholic beverages consumption? _____

Are you able to work effectively and comfortably in a totally non-smoking environment for days at a time? _____

CERTIFICATIONS - List type and expiration date of all CURRENT Certificates and Licenses you hold.

Expires: _____

Expires: _____

Expires: _____

Expires: _____

Are You Bilingual _____ If so, what languages? _____

When would you be available for employment? _____

REFERENCES: Give names and addresses of 3 people (not relatives) who have knowledge of your character, experience, and ability. Please PROVIDE COMPLETE ADDRESSES AND PHONE NUMBERS.

Name	Relationship to you	Address (include zip)	Telephone # (include area code)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Do you give your permission for a potential employer to do a complete background check?
_____yes _____no

APPLICANT: Your signature below verifies that you have completed this application form, that all information is true to the best of your knowledge, and you are herewith submitting it to LUTHERAN OUTDOORS MINISTRY OF TEXAS (LOMT). If employed, any false statements on this form are grounds for immediate dismissal.

I give my permission to contact any previous employer and/or reference and/or school and I will hold harmless any such employer/reference/school for any information they release about me relative to my employment with LOMT.

Applicant's
Signature _____

Date _____

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